

# HOPTON AND COTON PARISH COUNCIL

## NOTICE OF MEETING

**WEDNESDAY 15<sup>TH</sup> NOVEMBER 2023**

Email: [hoptonandcotonparishclerk@gmail.com](mailto:hoptonandcotonparishclerk@gmail.com)

Website: [www.hoptonandcotonparishcouncil.org.uk](http://www.hoptonandcotonparishcouncil.org.uk)

To: **Members of Hopton and Coton Parish Council**

Dear Councillors,

You are summoned to attend a meeting of **Hopton and Coton Parish Council** which will be held on **Wednesday 15<sup>th</sup> November 2023** at **Tixall and Ingestre Village Hall, Tixall Village Road, Tixall, Staffordshire, ST18 0XT.**

Members are asked to inform the Clerk if they are unable to attend.

Yours sincerely

*A. Mclean*

Angela Mclean

Parish Clerk

Date of Notice: 4<sup>th</sup> November 2023

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## AGENDA

### PUBLIC PARTICIPATION TIME

- 07.1 Welcome and introduction by the Chairman
- 07.2 Matters raised by the members of the public; up to a collective maximum of 20 minutes in duration; a member of the public may only speak for a maximum of 3 minutes
- 07.3 Close of Public Participation Time

### PARISH COUNCIL MEETING

- 07.4 To receive and approve apologies
- 07.5 Record declarations of interest from Councillors
- 07.6 To consider the minutes from the Parish Council Meeting held on Wednesday 13<sup>th</sup> September 2023
- 07.7 To receive a further update with regard to the CIO
- 07.8 To receive a further update with regard to HS2
- 07.9 To consider any planning matters
- 07.10 Financial Matters
  - 07.10.1 To consider the schedule of payments
  - 07.10.2 To provide an update on the change of Parish Council banking provider for the Current Account and Reserve Account from Natwest Bank to Unity Trust Bank and complete and obtain signatures for the submission form to support the final application for the change
  - 07.10.3 To discuss budget preparation for the financial year 2024-25
- 07.11 To confirm the date of the next planned public meeting

### CLOSE OF PARISH COUNCIL MEETING TO PUBLIC

- 07.12 To review and approve the Council policies and GDPR policy
- 07.13 To receive an update of bank reconciliation to 31<sup>st</sup> October 2023
- 07.14 To receive an update with regard to the CIO in detail

**END**