

Hopton and Coton Parish Council Meeting

Email 'hoptonandcotonparishclerk@gmail.com'

Website: www.hoptonandcotonparishcouncil.org.uk

To: **Members of Hopton and Coton Parish Council**
March 2023

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Dear Councillors,

You are summoned to attend a meeting of **Hopton and Coton Parish Council** which will be held on **Wednesday 8 March 2023** at **7.00pm** to be held at **Hopton Village Hall, Wilmore Hill Lane, Hopton, Stafford ST18 0AW**

If you have any COVID-19 symptoms or a cough/cold, can we please ask that you not attend the meeting in the interests of everyone's public safety and health

Yours sincerely

Councillor Steven Spennewyn

Please submit your questions or comments to the Clerk's email no later than 12.00 hrs on the 7 March 2023 for inclusion

Agenda

1	To announce the decision of the auditors regarding HCPC financials
2	To announce the decision of the parish councillors to vote in a new parish councillor as a result of the co-option process
3	To receive apologies for absences
4	To receive Acceptance of Office and Declarations of Interest from Councillors appointed to Council
5	To receive declarations of Members' interests
6	Public Participation – general questions 20 minutes including PCSO communications
7	Public Participation regarding the Serco appeal 30 minutes

8	<p>To introduce Cllr Beatty in order to discuss the response by Stafford Borough to the Serco appeal</p> <p>To discuss the parish council's involvement in the Serco appeal process via Rule 6 status</p>
9	To confirm the minutes of the previous meeting
10	<p>Reports</p> <p>10.1 Report from Borough Councillor</p> <p>10.2 Report from County Councillor</p>
11	To provide an update for the parish board install at Redrow Church View
12	To provide an update regarding the use of the VH grounds by Stafford Atletico
13	To provide an update on HS2 and the HS2 funding agreement
14	<p>Finance and payments</p> <p>14.1 To review and approve all payments and charges as necessary</p> <p>14.2 To review the proposed grounds maintenance for the VH grounds</p> <p>14.3 To review the proposed fund dispersal for designated areas in the parish area</p>
15	To provide an update for the new parish clerk engagement and priorities ie May election and the end of year accounts
16	To discuss the proposed arrangement between the parish council and the CIO pending the introduction of a lease
17	To agree a date for the next meeting
END	

Meeting Minutes	Parish meeting	08/03/2023	19:00 hrs
Councillors present		Cllr Spennewyn Cllr Elkin Cllr Rider Cllr Cunningham Cllr Notman Cllr Mead	
Agenda item	Item	Item outcome	
1	To announce the decision of the auditors regarding HCPC financials	Cllr Spennewyn read the notice described as 'The decision of the Auditors regarding HCPC financials. The note is available for scrutiny on the parish council website . https://hoptonandcotonparishcouncil.org.uk/document-category/financial-reports/	
2	To announce the decision of the parish councillors to vote in a new parish councillor as a result of the co-option process	Mr Simon Mead was called to take the role of Councillor	
3	To receive apologies for absences	Cllr Gilbert offered his apologies	
4	To receive Acceptance of Office and Declarations of Interest from Councillors appointed to Council	Cllr Cunningham expressed an interest in HS2 issues	
5	To receive declarations of Members' interests	As per item 4	
6	Public Participation	No questions were recorded	

7 and 8	Public Participation regarding the Serco appeal 30 minutes	Residents expressed their concerns regarding the Serco planning appeal . Cllr Beatty gave an overview of the Borough's intent to respond to the appeal Cllr Spennewyn agreed to represent the parish council at the appeal
9	To confirm the minutes of the previous meeting	The minutes were noted accurate by all councillors

10	Reports 10.1 Report from Borough Councillor 10.2 Report from County Councillor	10. 1 Cllr Beatty gave a brief update on borough activities 10. 2 No report was given from the County Councillor who was not present
11	To provide an update for the parish board install at Redrow Church View	Cllr Notman gave a brief update on the finances regarding the purchase and installation of the parish board intended for Churcview
12	To provide an update regarding the use of the VH grounds by Stafford Atletico	Cllr Notman gave a brief update on the contractual status between HCPC and Stafford Atletico .

13	To provide an update on HS2 and the HS2 funding agreement	Cllr Spennewyn agreed to request a solicitor to read and report on the legal status of the HS2 funding arrangement. .
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14	<p>Finance and payments</p> <p>14.1 To review and approve all payments and charges as necessary</p> <p>14.2 To review the proposed grounds maintenance for the VH grounds</p> <p>14.3 To review the proposed fund dispersal for designated areas in the parish area</p>	<p>14.1 All expenses and payments were approved</p> <p>14.2 The VH grounds maintenance contract is still open for discussion</p> <p>14.3 The dispersal of funds as approved within the annual budget is open for moving to actual dispersal</p>
15	<p>To provide an update for the new parish clerk engagement and priorities ie May election and the end of year accounts</p>	<p>Cllr Spennwyn reported that Angela Mclean is to start as the employed parish clerk on 13 March 2023</p>
16	<p>To discuss the proposed arrangement between the parish council and the CIO pending the introduction of a lease</p>	<p>Cllrs were informed of the ongoing work between the parish council and the internal auditors Toplis Associates. Cllrs were informed that a full report was being constructed by Toplis Associates which will be available for review . Date to be agreed.</p>
17	<p>Date of next meeting to be agreed</p>	