

HOPTON AND COTON PARISH COUNCIL

NOTICE OF MEETING

WEDNESDAY 12TH APRIL 2023

Email: hoptonandcotonparishclerk@gmail.com

Website: www.hoptonandcotonparishcouncil.org.uk

To: **Members of Hopton and Coton Parish Council**

Dear Councillors,

You are summoned to attend a meeting of **Hopton and Coton Parish Council** which will be held on **Wednesday 12th April 2023 at 7:00pm** at **Hopton Village Hall, Wilmore Hill Lane, Hopton, Stafford ST18 0AW**.

If you have any COVID-19 symptoms or a cough/cold, can we please ask that you not attend the meeting in the interests of everyone's public safety and health.

Members are asked to inform the Clerk if they are unable to attend.

Yours sincerely

A. Mclean

Angela Mclean

Parish Clerk

Date of Notice: 5th April 2023

AGENDA

PUBLIC PARTICIPATION TIME

1. Welcome and introduction by the Chairman
2. Introduction of the new Parish Clerk
3. Consider matters raised by the members of the public; up to a collective maximum of 20 minutes in duration
4. Close of Public Participation Time

PARISH COUNCIL MEETING

1. Apologies for absence received- acceptance and recording of apologies
2. Record declarations of interest from Councillors
3. Approval of the minutes from the Parish Council Meeting held on Thursday 30th March 2023
4. Discuss matters arising from the minutes not covered later in the Agenda
5. To receive a statement regarding HCPC and CIO position
6. Discuss the proposal for Parish Council policies to be updated
7. Financial Matters
 - 7.1 To propose the dispersal of funds
 - 7.2 Review and approval of payments
 - 7.3 To propose the addition of signatories for the Parish Council bank account

CLOSE OF PARISH COUNCIL MEETING TO PUBLIC

8. Discussion of confidential salary considerations
9. To propose and agree on the date of the next Parish Council Meeting

END