

Hopton and Coton Parish Council

Meeting Minutes		Parish meeting	11/01/2023	19:00 hrs
Councillors present		Cllr Spennewyn Cllr Gilbert Cllr Elkin Cllr Rider Cllr Cunningham Cllr Notman		
Agenda item	Item	Item outcome		
1	To announce the decision of the parish councillors to vote in a new parish councillor as a result of the co-option process	The outcome of the voted through decision was halted due to concerns over the required period of 14 days notification not being followed . The elections office in SBC to be consulted and the process confirmed and restarted .		
2	To elect a Vice Chair of the Parish Council	Cllr Rider was proposed, seconded and voted in as the Vice-chair		
3	To receive apologies for absences	No absences were recorded		
4	To receive Acceptance of Office and Declarations of Interest from Councillors appointed to Council	Cllr Cunningham expressed an interest in HS2 issues		
5	To receive declarations of Members' interests	As per item 4		
6	Public Participation	A resident asked if the brown bin contract for the village hall could be paid - agreed A resident asked if a contribution could be made to Salt burial ground – agreed A resident asked if the parish council could install 2 x defibrillators machines - the parish council are investigating costs and locations		
7	To confirm the minutes of the previous meeting	Agreed and confirmed now published on parish council website		
8	8.1 Report from Borough Councillor 8.2 Report from County Councillor	8.1 The report from the borough will be attached to this document 8.2 No report received from the county councillor		

Hopton and Coton Parish Council

9	To review the proposal for the placement of a parish board on Redrow Church View	The proposal was reviewed and agreed. Cllr Notman agreed to produce costings for a new board and present to council .
10	10.1 HS2 community funding contract review 10.2 HS2 Annual Extraordinary Meeting for 2022. 10.3 HS2 Phase 2a one-to-one appointments engagement day	<p>10.1 The HS2 community funding contract was offered to the parish council originally in 2019. The contract is available for councillors to sign . Councillors have requested further legal support before considering signing the contract . Cllr Gilbert has offered to take the contract to a solicitor for review .</p> <p>10.2 Cllr Cunningham reported on his attendance at the HS2 AGM. It was noted that HS2 are to re run the AGM on 1st Feb .</p> <p>10.3 Cllr Spennwyn reported that the HS2 engagement day had been held at Hopton Village Hall and was viewed as a successful day both by residents who attended and HS2 themselves .</p>
11	To review the employment process for the parish clerk	Cllrs. Rider & Elkin reported that they are managing the recruitment process and have booked a date to interview resultant candidates. The interviews will be conducted by Cllrs Elkin, Rider, Gilbert and Spennwyn.

Hopton and Coton Parish Council

12	<p>Finance and payments</p> <p>12.1 To review and approve all payments and charges as necessary</p> <p>12.2 To review agree the proposed budget and forecast for 2023/24</p> <p>12.3 To review and agree the proposed precept amount for 2023/24</p> <p>12.4 to review and agree a proposal for distribution of council funds to designated areas of the parish</p> <p>12.5 Letter from Gardner Champion Solicitors</p> <p>12.6 To ensure all councillors have reviewed the end of year accounts for 2021/2022</p>	<p>12.1 All payments approved</p> <p>12.2 The proposed budget was approved by all councillors</p> <p>12.3 The proposed precept amount was approved by all councillors</p> <p>12.4 the proposal to distribute a level of council funds to designated was agreed in principle by all councillors</p> <p>12.5 The letter from Gardner Champion Solicitors was reviewed and an agreement made to visit the solicitors and pay their bill .</p> <p>12.6 All councillors have a copy of the end of year accounts</p>
13	<p>Proposal for a meeting of councillors to discuss:-</p> <p>the management of the village hall including a proposed lease and the booking system</p> <p>proposed maintenance of the village hall</p> <p>the distribution of funds to designated areas of the parish</p> <p>footballers use of village hall ground</p>	<p>The meeting of Councillors has been booked for 8 February .</p>
14	<p>To discuss training for new councillors</p>	<p>All councillors have been made aware of the training courses offered and dates</p>
15	<p>To decide a date for the next meeting</p>	<p>The next parish council meeting is booked for 8 March 2023</p>