

# Hopton and Coton Parish Council

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## Minutes of the Meeting held on Wednesday 8<sup>th</sup> December 2021

A period of ten minutes was held before the meeting to allow Members of the public to raise questions or make comments on items on the Agenda

A resident raised a question regarding confidential items in the minutes which was responded to by the Chair

A resident raised a question relating to the Queens Platinum Jubilee and was advised that it would be placed on a future Agenda of Council

21/311 Present:-

Councillors Lewis Brindley, June Brown-Bullivant, Paul Gilbert (Chair), Paul Lamond, Steve Spennewyn (Vice-Chair) and David Stubbs

In Attendance:-

Hannah Marr (Clerk)

21/312 To receive apologies

Apologies were received from Councillor John Rogers

21/313 To receive declarations of interests

No declarations of interests were received

21/314 To consider the approval of payments

Payments were approved totalling:-

- Net: £1,710.98
- Gross: £1,724.11

21/315 To receive an update report from the County Councillors covering the Hopton and Coton Parish

No update report was received

21/316 To receive an update report from the Borough Councillors covering the Hopton and Coton Parish

No update report was received

Standing Orders were suspended to allow for PCSO Fry to address the meeting

PCSO provided an update regarding Staffordshire Polices Porch Pirate campaign relating to parcel theft and Operation Lightening relating to the Christmas drink drive campaign

A concern was raised by a resident relating to an intoxicated driver which has recently been reported

A query was raised regarding the theft of a balloon and trailer which was recently stolen

PSCO Fry passed on her contact details and advised that she would provide more information in due course

- 21/317 To consider matters related to the Councils Communications Plan  
Councillor Spennewyn provided an update
- 21/318 To consider matters related to the Councils website  
It was **resolved** that Council would appoint NetWise to carry out works on the new website and a budget was allocated of:-
  - £650 towards the transfer of data and installation of the website
  - £250 per annum for hosting and technical support
- 21/319 To consider matters related to the purchase of a projector and printer for the Council and any associated equipment  
It was **resolved** to allocate up to:-
  - £90 towards a projector
  - £100 towards a printer
- 21/320 To consider matters related to entering into a contract for provision of a Council mobile phone  
It was **resolved** to enter into a contract with Sky Mobile for £6 a month for the provision of a mobile phone contract
- 21/321 To consider matters related to recent correspondence from MOD Stafford  
Councillor Spennewyn and the Clerk provided an update regarding a recent meeting held with MOD Stafford regarding their forthcoming development plans  
The Neighbourhood Plan Consultant provided an update and advised Council that he would be stepping down from his role in January 2022
- 21/322 To consider matters related to tree inspections  
It was resolved that the Clerk would obtain quotes and would appoint a contractor to carry out the tree inspections
- 21/323 To consider matters related to the proposed Maximus development  
It was **resolved** that the Clerk would make contact with Maximus and would feedback information at a future meeting of Council
- 21/324 To consider matters related to changing the name of the Council  
The Chair provided information to Members and it was resolved that engagement would take place with residents within the Parish and that the item be deferred to a future meeting of Council
- 21/325 To consider matters related to the Finance and Governance Committee  
Councillor Spennewyn provided an update
- 21/326 To consider matters related to establishing Advisory Groups  
It was resolved that Advisory Groups would be established to support the Councils ongoing work

21/327 To consider matters related to setting the Councils budget for the forthcoming financial year 2022 / 2023

It was **resolved** to defer this item until the next meeting which will be held on Tuesday 14<sup>th</sup> December 2021

**The meeting closed at 8.44pm**