

Hopton and Coton Parish Council

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30th November 2021

To: **Members of Hopton and Coton Parish Council**

Dear Councillor

You are summoned to attend a meeting of the **Hopton and Coton Parish Council** which will be held on **Wednesday 8th December 2021** at **7.00pm** to be held at **Hopton Village Hall, Wilmore Hill Lane, Hopton ST18 0AW**

In the interests of maintaining COVID-19 safety, please adhere to guidelines and to the facilities appropriate public access

If you have any COVID-19 symptoms or a cough/cold, please can we advise you not to attend in the interests of everyone's public safety

Yours sincerely

H. Marr

Hannah Marr
Parish Clerk and Responsible Financial Officer

Agenda

- 1 To receive apologies for absence
- 2 To receive declarations of Members' interests
- 3 To confirm the minutes of the meeting held on 10th November 2021
(attached)
- 4 To consider the approval of payments
(to follow)
- 5 To receive an update from the Borough Councillors covering the Hopton and Coton Parish
- 6 To receive an update from the County Councillors covering the Hopton and Coton Parish
- 7 To consider matters related to the Councils Communication Plan
- 8 To consider matters related to the Councils website
- 9 To consider matters related to the purchase of a projector and printer for the Council and any associated equipment
- 10 To consider matters related to entering into a contract for provision of a Council mobile phone
- 11 To consider matters related to recent correspondence from MOD Stafford

- 12** To consider matters related to tree inspections
- 13** To consider matters related to the proposed Maximus development
- 14** To consider matters related to changing the name of the Council
- 15** To consider matters related to the Finance and Governance Committee
- 16** To consider matters related to establishing Advisory Groups
- 17** To consider matters related to setting the Councils budget for the forthcoming financial year 2022 / 2023